

# Scholarship Program Procedures

## I. INFORMATION:

The WMA Scholarship committee administers a program of grants. The number of these scholarships is determined by the annual interest earned from each of these separate funds.

1. WMA Memorial Scholarships in the amount of \$1,500 each.
2. The Lily H. Gridley Memorial Scholarship in the amount of \$1,500 each.
3. The LaRue A. Ditmore Music Scholarship in the amount of \$1,500 each.
4. One Ethyl and Armin Wiebke Memorial Scholarship in the amount of \$1,500.
5. One Major Megan McClung Memorial Scholarship in the amount of \$1,500.
6. A number of additional scholarships in various amounts may also be given.

Its purpose is to award grants to qualified applicants sponsored by **WMA MEMBERS**. These grants may be used at any accredited college, university or college level trade school.

- a. WMA members may sponsor an unlimited number of applicants per year.
- b. No individual is eligible to receive more than one (1) scholarship per academic year (with a maximum of two (2) lifetime awards).
- c. Application period extends exclusively from 1 January through 31 March.
- d. Applications postmarked after 31 March will be shredded.
- e. A selection board consisting of at least five (5) WMA members as defined in the WMA SOP will review all qualified applications.
- f. For application status (qualified/disqualified only), the scholarship chairman will respond to one email per student, at [ldweeks@pocketmail.com](mailto:ldweeks@pocketmail.com). No telephone calls, postcards, letters or multiple inquires. No exceptions.
- g. Winners will be notified by official letter before 15 August.
- h. Upon selection of successful applicants, the National Treasurer withdraws money, as prescribed by the WMA Bylaws, Article Ten; Finance, Section 4, Sub-paragraph (2) and checks will be mailed directly to the selected schools, upon evidence that applicants have actually enrolled therein.

## II. TO QUALIFY FOR REVIEW APPLICANT MUST SATISFY WITH PROOF ONE OF THE FOLLOWING:

- a. Have served, or be serving in the United States Marine Corps or Reserve;
- b. Be a direct descendant by blood, legal adoption or stepchild of a Marine on active duty, or who has served honorably in the United States Marine Corps, Regular or Reserve;
- c. Be a sibling or a descendant of a sibling by blood, legal adoption, or step-child of a Marine on active duty, or who has served honorably in the United States Marine Corps, Regular or Reserve, OR

d. Have completed two (2) years in the Marine Corps JROTC program.

**III. ESSAY:** The following three statements must be completed by all applicants; minimum: 1 page per statement; maximum 2 pages per statement.

a. The Women Marines Association member nominating me served "....." (provide a short military synopsis of the woman Marine.)

b. During my high school or college years or intervening years, I have accumulated over \_\_\_ hours of community service. Provide a description of what those hours involved and what you have learned. Must have verification of service, i.e. high school transcript or letter from service organization.

c. Why should I be selected for a WMA scholarship?

## IV. EACH APPLICANT IS RESPONSIBLE FOR:

- a. Completed, typed form and all inclusions.
- b. Readable copy of Sponsor's National Membership Card.
- c. A wallet size photo; name written on lower back.
- d. Two (2) letters from school personnel on official letterhead, signed and in sealed envelopes, attesting to applicant's character, attitude, leadership, ability, scholastic participation, etc. DO NOT SEND copies of personal accolades.
- e. Proof of relationship to a US Marine. (Copy of Discharge, DD214 and all pertinent birth certificates.) If application is an active duty or active reservist, a copy of current military photo ID or a copy of your WMA membership card, is required.
- f. EXCEPTION to relationship section (e) only: When the applicant is a member of a USMC JROTC unit; Senior Military Instructor must submit a letter attesting to applicant's status.
- g. Male applicants must submit proof of draft registration when applying on or after their eighteenth birthday.
- h. Every applicant must have a WMA member sponsor. NO EXCEPTIONS.

## V. HIGH SCHOOL STUDENTS ONLY:

- a. Must have maintained a 3.0 GPA on a 4.0 scale.
- b. Submit SAT or ACT Scores.
- c. Official transcript with grading key, mailed from school directly to the Scholarship Chairperson (one copy).
- d. Letter of acceptance for the following year from the applicant's school of choice. (If acceptance has not been received by the deadline for submission of this application, decision of grant will be delayed until received. We acknowledge some schools do not send out their acceptance letters till later in the school year.)

## VI. COLLEGE STUDENTS ONLY:

- a. A minimum college GPA = 3.0.
- b. All first year students (freshmen) must submit:
  - (1) Official final high school transcript including SAT/ACT scores;
  - (2) Current college transcripts (one copy).
- c. 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> year students will be evaluated on current transcripts.

**DEADLINE/CUTOFF DATE:** Completed applications and supporting documents (i.e. official transcripts, letters, copy of sponsor's card) MUST be postmarked on or before 31 March.

**MAIL TO:** Luann Weeks, 251 SW 1300<sup>th</sup> Road, Chilhowee, MO 64733-8133.